W 1/29/92

FEDERAL CITY PERFORMING ARTS ASSOCIATION
BOARD OF DIRECTORS MEETING
Sunday, February 15, 1992
New York Avenue Presbyterian Church

MINUTES

Directors:	Present:	Brayton, Dorr, Madigan, McClelland, Moore, Padgett, Resnick, Rogers,
	Absent:	Gibb, Henderson, Kranick, Shaw, Streit (no proxies assigned)
Guests:		Wolfe, Ebersole (President, BGMC)

The meeting was called to order at 4:01 p.m.

SECRETARY'S REPORT:

Minutes of the meeting of 1/17/92 were presented. There were no additions or corrections. Dorr asked if it was the wish of the board that he continue to include reports distributed during a meeting with the minutes. The general sense was to continue that practice. Motion to approve as corrected, Brayton, second by Moore. Approved.

TREASURERS REPORT:

The report for January had been distributed with the packet for members. Resnick asked McClelland as to whether any money has been paid back to the endowment fund for the earlier loan. McClelland responded no. McClelland pointed out that there will be some deficit spending in the next two months until income from the Capital Club auction and ticket sales from the April concert can be deposited. He noted that there was a $209 deficit on the program costs vs. ad revenue and a deficit of $195 on the sale of tapesfor the holiday concert. He pointed out that this was much better than previous years.

McClelland noted that "we will lose money on the Spring Concert." How much depends on how we manage our expenses." He also noted that we lost $638 on Camp Glyndon this year. He noted the transfer of the 10% sales commission to members for sale of program advertising, but noted this should be credited until the invoices for advertising have been paid. There is a $400 inventory on "Second Decade" T-shirts. In the area of fundraising, there are 24 entertainment books outstanding. This will destroy all of the profit from the project. The costs of the audit of the FY 91 books was $3,313.00.

At this point McClelland presented the materials and process that he wants to use for the preparation of the budget for FY93. For those divisions doing budgets, it will require a good deal of detail, planning and careful anticipation of expenditures. All

of this requires pre-planning. Budgets are due March 15 for the scheduled budget session on Saturday, April 11. At this time we will not do revenue projections. Dorr asked as to who will be doing the marketing/printing/advertising budgets for concerts. The answer was that Dorr was to take a stab at those budgets.

PRESIDENT'S REPORT:

Resnick reported on a February 13, 1992 that he and Jim Holloway had with Rev. Craig of New York Avenue Presbyterian. This was an exploratory meeting to see if additional space might be found to move the office and/or riser storage to the church. There will be additional discussions on this issue with the church. There was no discussion of costs involved for GMCW during this first meeting. Resnick reported that he and Holloway expressed concerns about the adequacy of the rehearsal space--lights, decor, parking and the piano. Resnick reported that his goal was to get storage at NYAPC. There will be a meeting on 3/2/92 with Dignity and Bet Mishpachah to explore mutual space needs.

Moore asked about costs at NYAPC. Moore suggested public warehouse storage. Resnick noted that Rivard has reservations about moving out of Levine due to the lack of uncarpeted rehearsal space. Wolfe suggested that we set up a committee to explore options. Resnick noted that Steve Kopstein is looking for commercial property. Resnick noted that he mentioned late night access to Rev. Craig. Normal closing time is 10:00 for the church. Arrangements could be made to return risers at late night. Dorr raised questions about the adequacy of the lighting at NYAPC. Resnick noted that the church is in a fiscal crunch and will welcome the extra revenue that our presence would bring and will be willing to cut a deal. Moore asked that we get a task force on the issue. We have been complaining for months but haven't done a thing. Padgett asked as to what the members feel about the issue. He noted that at first he wasn't happy, but now he feels better about the space. For Padgett it means 15 minutes less commute. Ebersole noted the value of assessing needs first, then looking at space options.

Resnick asked board members to do an informal poll of chorus members and to call him. Brayton noted that the plan in moving to Levine in the first place was to get it all under one roof. Madigan responded that it appears that we have a problem with institutional memory, e.g. getting things under one roof. Resnick agreed to form a committee to look at space options. The committee would include one member of the music staff. The committee will be formed by March 15.

Padgett raised the question as to whether we approved the loss for the Spring. McClelland responded that $5600 was projected for the Spring as a loss. Moore noted that we approve levels of spending. McClelland noted that we couldn't depend on the

historical record for past experiences, but noted that we will work to cover expenses, but predicting a loss of 10K..

PRODUCTION:

Rogers reporting. Several raised questions as to how production costs might be controlled for the Spring show. Moore asked as to where approval comes. McClelland noted that he is working closely with Rivard on expenses. His concern is not so much in covering expenses, but in the carrying forward for FY93. Moore asked that we be very careful in approving production costs. He raised a question as to whether the budget deadline was realistic. Resnick responded that his goal is to be able to look at a budget before the end of the year. A further goal is to have a season program ready for Pride Day.

Rogers raised the question about the video tape of the Spring show. There was some discussion regarding the purpose of such a video. Rogers wants to encourage producing a tape that can be broadcast. Wayne agreed to get a contract for the video taping to the board by the March meeting.

MUSIC DEPARTMENT:

Resnick reported in Holloway's absence. A two-page synopsis of the June Pride Concert and the GALA program was distributed. [Attached]. There is still serious questions as to whether Turtle Creek will come to Washington for Quilt Week-end in October.

GALA COMMITTEE:

Moore reported that there will be 128 people attending GALA. We do have extra air tickets. He noted that we have until May 1 to return them without cost. GMCW registration was sent in with the forms. The computer diskette system did not work and they had to be done manually.

CAPITAL CLUB REPORT:

Wolfe reported that ticket sales for the Foggy Bottom evening were going well. He reported that they are now at the break-even point. The auction is on track.

OTHER BUSINESS:

Resnick reported that he has not had a chance to complete the materials on the music staff evaluation.

There was no report from the Ad-Hoc Committee on Board Composition. The bottleneck seems to be in getting the survey of other GALA choruses tabulated.

Padgett raised a concern about the confusion over roles for the Spring show. Resnick responded that rehearsal schedules were published. Moore noted that we need a better sense of who is doing what. Rogers raised a concern that selections were made in secret. Padgett noted that he doesn't know what and how many songs he is doing. Rogers commented and many people are dissatisfied about the way this is being handled. Madigan asked for a list of song by song as to who is singing each song. Hot Notes isn't enough. Resnick agreed to speak to Buhrman and ask him to speak to the full chorus and explain the format in greater detail.

Rogers returned again to the issue of videotaping. He noted that we asked Bill Kranick to investigate the BMI/ASCAP fee question as it relates to broadcast rights, but because of his illness, Rogers noted that nothing has been done. Madigan raised double concerns of timing and visibility for any broadcast. Brayton noted that TV has its problems with unions and broadcast rights. Holloway may be of some assistance in this issue. Moore noted that nothing is being done. Resnick responded that we know what we have to do. Again, Rogers asked is anything was being done. Resnick suggested that maybe Rogers should do it. Rogers agreed that he will do it to find out.

Resnick reminded the members that we have agreed to staff the WETA pledge telephones for March 7, 1992 from 6:30 to 11:00 for 35 people.

Motion to adjourn: Brayton. Second: Rogers. Passed.
Meeting adjourned at 5:35 p.m.
Next Meeting: Friday, March 20, 1992, 7:30 p.m.
Site to be determined.

Richard A. Dorr

Submitted by: Richard A. Dorr
FCPAA Secretary
February 29. 1992